

Minutes of Business Meeting, 8th November 2012, Berlin

1. Opening

- **Introduction of new Council Members**
Antonella Poce, new council member, and Jo-Anne Baird, new Vice President elect were introduced.
- **Minutes of Business Meeting, Belfast**
The notes were agreed.

2. Annual Report

For the first time this year areport has been produced summarising the developments over the year. Copies were handed out to all present and the President, Steven Bakker, ran through the main points. The Annual Report is available on the website (www.aea-europe.net).

Cadmo

The contract for Cadmo is not being renewed in December but an effort is being made to find possible alternatives for the publication of articles which have been produced for the Special Issue due in 2013. Members will be consulted about an alternative to Cadmo going forward.

Budget

The budget will be looked at carefully in January as we have not increased membership and conference attendance as much as we had hoped. It was suggested that we should investigate whether it is possible to earn additional income from publications.

Investment in marketing

The Council has agreed to the investment of funding in marketing support. It is expected that increased income will be earned to off-set this investment. We will need to monitor this carefully.

AEA Council

It was noted that Kiril Bankov left the council in 2011 not 2012. A suggestion was made that we should have representation from Eastern Europe on the Council and there should be more opportunities for other members of the Association to get involved at other levels. Ideas were requested. This will be discussed in January.

Professional development committee

Two members have left this committee: Andrew Watts has retired and Antonella has now joined the council. Both were thanked for their contributions to the Committee.

Publications committee

Guri Nortvedt has retired from this committee. Thanks were offered to her for her support over the years. We also need to consider the remaining membership as Gabriella Agrusti and Jo-Anne Baird are now both on the Council.

All committees and their structures will be discussed at the next council meeting in January.

Students

Students can now join the Association at a reduced rate. However, it was noted that the conference fee is a big hurdle for them, particularly if they don't have someone to sponsor them.

Standards Framework Committee

The book has now been published. A suggestion was made to link conference papers to the standards framework. Some papers could be used as examples of certain elements or best practices.

Annual conference

The conference continues to be a main activity of the Association and continues to be successful. However, a problem has arisen in that as the conference grows, so the number of papers increases. This means that we have to turn more papers away or try to fit them in in other ways.

Paris 2013

An effort is being made to ensure that the conference fee remains under €400 to ensure that it remains affordable.

Financial report

- The generous contribution from the German sponsors will be shown in the next report.

- The cost of the Secretariat during the last financial year is not shown in the out-turn therefore the deficit is more like €10,000 rather than the €3,000 as shown.
- The money received from sponsorship of the New Researcher Award is also not shown. It was felt that this should be transparent even though the money never came through AEA as it was passed directly to the award winner. The same applies to the money received from the German Ministry for the gala dinner which was passed directly to the venue. A suggestion was made to show money coming from sponsorship in a separate table. This will be discussed in January.

3. Membership

The membership figures shown in the Annual Report were correct at the time of going to print.

Update

There are now:

102 Individual members, including 17 prospective.

37 Corporate members, including 1 prospective.

21 Student members, all prospective.

15 resignations.

We are about to expel 8 members because they have not paid their membership fees for the past 3 years.

No objections were received to the new prospective members from the list that was circulated. All were approved.

4. Report on the Accounts

The General Assembly approved the accounts.

The General Assembly approved the proposal for membership fees to remain unchanged for 2013.

5. Resolutions from Members

There were none.

6. Inauguration of the new President and Vice President

Steven Bakker handed over the presidency to Kathleen Tattersall.



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Kathleen thanked Steven on behalf of all members for everything he has done since the formation of the Association.

Steven Bakker confirmed that it has been a pleasure working with Kathleen over the past two years.

Kathleen introduced and welcomed the new Vice President, Jo-Anne Baird.

7. Any Other Business

There was no other business and the meeting was closed.

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